# CITY OF KRAMER MUNICIPAL CODE **Chapter 15 – Emergency Management - Services - Mutual Aid**

Section 1 – Emergency Management  
Section 2 – Emergency Services for the City of Kramer  
Section 5 – Mutual Aid

**Section 1 – Emergency Management**

**15.** The North Dakota Disaster Act of 1985 (Chapter 37-17.1-07 of the North Dakota Century Code) was passed with the purpose to “reduce vulnerability of people and communities of this state to damage, injury, and loss of life, and property and the resulting from natural and manmade disasters or emergencies, threats to homeland security, or hostile military or paramilitary action.”

**15.1. Appointment of City of Kramer Emergency Services Manager.**

**Be it ordained by the Kramer City Council of the City of Kramer, North Dakota** shall participate in the Bottineau countywide emergency management organization. The city shall prepare and keep a local disaster or emergency operational plan for its area and appoint a local Emergency Manager (EM) who shall serve as a liaison to the NDDES State Emergency Operations Center (SEOC) and is the primary point of contact for an emergency or a disaster.

**15.1.1. Emergency Manager Duties**

In addition, the Emergency Manager is responsible for coordinating response and recovery efforts on the local level. NDDES encourages all communication within each respective jurisdiction to be routed through the Emergency Manager or their designee.

The mayor shall serve as the Emergency Manager for the City of Kramer and shall act in behalf of the community for training, mutual aid agreements, and as the direct link between the County Emergency Management Team and the City of Kramer.

**15.1.2. The North Dakota Disaster Procedures Guide.**

The City of Kramer Emergency Manager must have the North Dakota Disaster Procedures Guide accessible as a training tool for this additional duty and responsibility. The guide outlines recommended processes for city governments to ensure coordinated response and recovery from disasters and emergencies impacting their jurisdiction.

**15.1.3. Emergency/disaster Proclamation**

With a very limited volunteer fire department, the City of Kramer has an extremely limited ability to respond to an emergency/disaster within their corporate limits and coordinate activities in accordance with their *standard operating procedures* (SOPs), LEOP and mutual aid agreements. If an emergency/disaster situation is, or is likely to be, well beyond the scope of control of the city, the mayor or city council of Kramer may proclaim an emergency/disaster.

Their proclamation and any requests for assistance should be forwarded to the Emergency Manager, Bottineau. When a local emergency/disaster has been declared, the mayor will govern by proclamation and has the authority to impose all necessary regulations to preserve peace and order in the city.

**Section 2 - Specific Organizational Emergency Service Providers.** For the purpose of this Chapter, the following regional emergency services are defined:

**15.2.1. Bottineau Ambulance Service - Emergency Medical Services (EMS):**

Bottineau Ambulance Service (BAS) provides emergency care to individuals in need in Bottineau County, North Dakota. Their mission is to furnish inhabitants and the public with ambulance services, including emergency ambulance service. Their programs include providing ambulance and EMT emergency services to individuals in need. In addition, BAS maintains an ambulance sub-station in the City of Upham, which is 8.2 miles away.

**15.2.1.a. Bottineau/Renville 911 Dispatch Center**

Ambulance service is managed and directed through the Bottineau/Renville 911 Dispatch Center which is staffed 24/7 with at least two Dispatchers at a time. Serving as the primary link between the public and EMS, with Next-Generation 9-1-1 services including Text-to-911. All dispatchers are certified Emergency Medical Dispatchers with several other incident specific training to give lifesaving instructions during an emergency.

**15.2.2. Law Enforcement – Bottineau County Sheriff**

The Bottineau County Sheriff’s Office operates with the Sheriff and 10 Deputies. Duties include making arrests, enforcing all state and local laws, transporting prisoners and mentally ill patients, serving legal papers, holding public sales of property under court orders, and attending district court. Sheriff’s Deputies have the authority to enforce laws in in the City of Kramer as well as rural areas within Bottineau County. While many of the responsibilities are regulated by the state and federal government, the Sheriff's primary role is still to preserve peace and order in the county.

​**15.2.2.a. Bottineau/Renville 911 Dispatch Center**

The Sheriff’s Office operates a new state-of-the-art 911 Dispatch Center covering Bottineau and Renville Counties. The Bottineau/Renville 911 Dispatch Center is staffed 24/7 with at least two Dispatchers at a time. Serving as the primary link between the public and Law Enforcement, with Next-Generation 9-1-1 services including Text-to-911. All dispatchers are certified Emergency Medical Dispatchers with several other incident specific training to give lifesaving instructions during an emergency. All Dispatchers are also cross-trained certified Correctional Officers.

**15.2.3.b. Law Enforcement Service Agreement**

The City of Kramer has a Law Enforcement Services Agreement that is negotiated in December annually.

**15.2.4.** [**Fire Services**](https://www.google.com/search?rlz=1C1QCTP_enUS1162US1162&cs=0&sca_esv=8ff83a0cf2859f3b&sxsrf=AE3TifOt66LiyLufpH4sJucTgnaqIY7dhw%3A1751338010045&q=Fire+Services&sa=X&ved=2ahUKEwjA2aO_0pqOAxUQPEQIHS2yA9oQxccNegQIFBAB&mstk=AUtExfDcG9eEKC6USd3WULYTwrTR58filzsx7HK2XxmJCo9_IjOP8OIZw__pQsVGqEoWAKuZ0aXPxzonkclV2Y95qC8_w6L1GaRkFZpgUbwlvqPMX7VafRVlRsKN8PymlL6pDZRnA_C1MOpqp5dUYt_2kchElwMNafK0qPZTs5HQRrwnRI4Z0YY0rgjaOLpN82RnKlTFB-ROcLq8AOo9nWYHOvpublUNnOwGY7XcsFagTGCTzwmYGi35UNd-E69yqfLHuFMuwhHIzGeNxghsldkIlF_Q&csui=3)**:**

The City of Kramer houses a volunteer rural fire department. The service is hindered by dated, limited firefighting equipment and an aging response force. A major fire would require the dispatch and response of the Upham Rural Fire Department located 8.2 miles away in the City of Upham, McHenry County, North Dakota and as necessary the Bottineau Rural Fire Department, located 21.5 miles away in Bottineau County, North Dakota.

**15.2.4.a.** **Bottineau/Renville 911 Dispatch Center**

All dispatches for a fire response would be handled through the Bottineau/Renville 911 Dispatch Center, which is staffed 24/7 with at least two Dispatchers at a time.

**15.2.4. Fire Service Response Issues**

Not all fires are apparent, at first, and various factors can delay the detection of a fire. This creates a time delay from the actual start of a fire to its detection, and then another delay in how and when the notification is sent to 911 followed by the eventual dispatch of firefighters. The distance firefighters must travel from their respective firehouses after notification to the location of the fire, creates another delay in arrival of firefighters at the scene of a fire.

**15.2.4.a. Insufficient or Untimely Response by Local Forces**

The City of Kramer must be responsive to situations in which the Kramer Rural Fire Department response appears to be insufficient to control a fire and under such circumstances request the Bottineau/Renville Dispatch Center to mobilize supporting fire departments.

**Section 3 – Mutual Aid**

**15.3.1. Emergency Service Mutual Aid Defined**

Mutual aid is a vital component of firefighting and emergency response. It refers to the practice of sharing resources and personnel between different fire departments and emergency services organizations in order to respond to an incident or situation above and beyond one department’s ability to successfully handle. Inasmuch, the City of Kramer must conclude suitable arrangements for furnishing mutual aid in emergency management.

**15.3.1. Emergency Management through Mutual aid - Cooperation.**

A request for assistance from neighboring jurisdictions and private parties can be made without a written *memorandum of understanding* (MOU). However, to enhance response capabilities, the City of Kramer should have MOUs in place with various neighboring jurisdictions and private parties prior to the point of needing to implement them. This will aid in expediting responses to your emergency/disaster and help clarify roles and responsibilities.

**15.3.2. Mutual Aid Agreements**

Mutual aid agreements are created to ensure that emergency response units have the necessary resources, personnel, and equipment to respond to incidents that are beyond the scope of a single department’s capabilities. The City of Kramer shall have the approval of the city attorney, and if not available, the county attorney reviews all MOU prior to implementation.

**15.3.3 Types of Agreements**

**15.3.3.a. Formal Agreements:** These are written agreements outlining the terms of mutual aid, including resource sharing, reimbursement, and liability.  The City of Kramer does not have any written agreements as of the publication date of Chapter 15.

**15.3.3.b. Ad Hoc Agreements:** These are informal agreements made on the spot during an emergency when a specific need arises.

**15.3.4. City of Kramer - Responsibility**

The City of Kramer shall maintain open discussion with nearby regional firefighting entities and discuss mutual aid agreements, with an understanding, that the 911 Dispatch Center located in the City of Bottineau covers Bottineau and Renville Counties, which will dispatch emergency forces, as necessary, to include locations not or no longer covered by an existing fire station.

Furthermore, the City of Kramer shall enforce and maintain fire safety standards for the community to protect the health and safety of its citizens as outlined in City of Kramer Municipal Code - Chapter 16 - Fire Protection and Prevention, Fireworks, and Recreational Fires.

**15.3.5. Date of Authorization**

This municipal article requires two readings and a vote of approval by the Kramer City Council after which the article shall become effective on the date of signature.

**15.3.6. Supremacy Clause.**

This ordinance supersedes all previous ordinance and amendments and negate all and replace any previous contracts and agreements, written or spoken, concerning the creation and management of Emergency Services by Mutual Aid Agreement for the City of Kramer.

Date of First Reading:

Date of Second Reading:

Council Vote:

Adopted this day: Mayor: Auditor Attests