**City of Kramer Resolution 25-04
City of Kramer Policy on Management of Gaming Operations**

**Whereas** the City of Kramer may approve or deny gaming permits in accordance with the City of Kramer Charitable Gaming Authorization Policy and Eligible Organization Instruction Form (ckform-4). Furthermore, all applications for gaming must be on forms prescribed by the Attorney General. The City of Kramer has established an application fee in City of Kramer Resolution 25-03: License and Permit Fees.

**Whereas** the City of Kramer is responsible for recognizing gaming organizations as "public-spirited" for permit eligibility. This determination is at the sole discretion of the city council.

**Whereas** the City of Kramer recognizes it is illegible for the receipt of gaming funds upon request using the North Dakota Application for Gaming Funds (SFN 9801) from an approved gaming organization.

**Now, therefore, be it resolved** the Kramer City Council declares all submissions of the North Dakota Application for Gaming Funds (SFN 9801) must be reported and tracked by the city council and the city auditor monthly.

**Now, therefore, be it resolved** the Kramer City Council declares that a copy of each request for gaming funds and accompanying letters must be filled with the city auditor. **Furthermore**, the auditor shall report the approval and/or disapproval of all gaming fund requests by gaming organizations to the city council.

**Now, therefore, be it resolved** the Kramer City Council declares that upon receipt of gaming fund approval notices, the city shall meet the following obligations:

* Notify the gaming organization funds have been received (if done by mail)
* Notify the gaming organization funds have been deposited
* Notify the gaming organization funds have been used to purchase materials identified on the gaming request form and accompanying letter
* Send copies of all receipts to the gaming organization
* Send a letter of thanks to the gaming organization and post the award of gaming funds, their purpose, the gaming organization involved, and photographs as evidence on the city website.

**Now, therefore, be it resolved** the Kramer City Auditor shall henceforth document and report all awarded gaming funds and inform the council under which fund they were deposited.

**Now, therefore, be it resolved** the Kramer City Council shall post the City of Kramer Charitable Gaming Site Authorization Policy and Eligible Organization Instructions Form (ckform-4) on the city website and shall require it to be sent annually in the month of May to the gaming organization responsible for those games present in the City of Kramer. Furthermore, said organization will comply and complete all requirements for site authorization approval.

**Now, therefore, be it resolved** the Kramer City Council decrees this resolution to negate and replace all previous resolutions, and any previous written or spoken agreements in regard to the City of Kramer Policy on Management of Gaming Organizations, Gaming Site Applications, Receipt of Funds, and City Responsibilities following Award of Gaming Funds. Furthermore, the City of Kramer decrees this resolution comes into effect upon signature below.

Attorney Review and Approved with changes: 1 August 2024, on file with auditor.

City Council Vote

Adopted this day

Mayor/Council President Attested City Auditor